

# Accountability and Productivity

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## Course Overview

To demonstrate the combined power of Responsibility, Empowerment and Accountability in achieving successful project results and increased professional growth.

## Learning Objectives

- Define a “responsibility mindset” according to the *Accountability that Works!* model.
- Complete a Clear Agreement Form.
- Identify strategies for overcoming common barriers to task completion.
- Complete a Looking-Back Form when results are not 100% successful.
- Discuss how to hold others accountable for results.

## Outline

- Accountability Defined
- Quick Self-Assessment
- The Cycle of Accountability
- Taking Responsibility
- Crafting Clear Agreements
- Empowerment
- Overcoming Obstacles
- Accountability Role Play